

By-Law XVII - Local Chapter Ordinances

Epsilon Zeta Chapter

ORDINANCE 1

TITLE

Sec. 1. This Chapter shall be known as Epsilon Zeta Chapter, hereinafter referred to as the Chapter, according to the Charter granted by Alpha Chapter of Kappa Psi Pharmaceutical Fraternity, Incorporated, hereinafter referred to as the Fraternity, under the date of March, 21, 2009.

Sec. 2. No additions to By-Law I, Sec 2 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 2

MEMBERSHIP

Sec. 1. No additions to By-Law II, Sec 1 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 3

ELECTION OF MEMBERS

Sec. 1. Only persons known to be eligible for membership according to the Office of Student Affairs shall be proposed for membership.

Sec. 2. Elections shall occur once during the Fall semester and may occur once in the Spring semester if decided by the Student Affairs and the Interfraternity Council (IFC). Pledging of potential Brothers shall take place after bids are received. The pledge period shall last for an amount of time that is sufficient for pledges to be properly educated in the meaning and aspects of the Kappa Psi Brotherhood.

ORDINANCE 4

OFFICERS AND ORDER OF ELECTION

Sec. 1. The Officers of the Chapter and Order of Election shall be: Regent, Vice Regent- Regent Elect, Vice Regent of Philanthropy, Secretary, Treasurer, Historian, Chaplain, Sergeant-at-Arms, Pledge Master, and Grand Council Deputy.

ORDINANCE 5

QUALIFICATION, ELECTION AND INSTALLATION OF OFFICERS

Sec. 1. The nominations for Officers shall be sent by email to the current Regent or Secretary between the date of elections and the previous Chapter meeting. Elections shall occur at the second to last Chapter meeting of the Spring semester.

Sec. 2. No additions to By-Law V, Sec 2 of the Uniform Collegiate Chapter By-Laws.

Sec. 3. No additions to By-Law V, Sec 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. Officers-elect shall be installed at either the final Chapter meeting of the Spring semester or the end of year banquet.

Sec. 5. No additions to By-Law V, Sec 5 of the Uniform Collegiate Chapter By-Laws.

Sec. 6. No additions to By-Law V, Sec 6 of the Uniform Collegiate Chapter By-Laws.

Sec. 7. No additions to By-Law V, Sec 7 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 6 DUTIES OF OFFICERS

Sec. 1. No additions to By-Law VI, Sec 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. The Chapter shall have two Vice-Regents with duties split as follows:

Sub-Sec. A. The Vice Regent- Regent elect shall, in all respects, act and have all the powers of the Regent, in case of the latter's absence, inability, refusal, or neglect to perform the duties of said office. In the event of the death, resignation, or removal of the Regent, the (First) Vice Regent- Regent elect shall assume the Office of Regent for the remainder of the term of office. If the Chapter has more than one (1) Vice Regent, the Second Vice Regent shall assume the office of First Vice Regent- Regent elect, should a vacancy occur in the office of First Vice Regent- Regent Elect, etc. The (First) Vice Regent- Regent elect shall, also, be a member of all committees of the Chapter

Sub-Sec B. The Vice Regent of Philanthropy will work closely with the Philanthropy Chair in order to plan all Philanthropic events for the Chapter. This position shall be responsible for planning at least 3 philanthropy events for each semester, totaling 6 philanthropy events per academic year and will be responsible for all of the organizing and planning that goes behind each event. The Second Vice Regent of Philanthropy will need to communicate all plans to the Executive Committee for approval prior to planning, and also meet on a regular basis with the Philanthropy Committee

Sec. 3. No additions to By-Law VI, Sec 3 of the Uniform Graduate Chapter By-Laws.

Sec. 4. No additions to By-Law VI, Sec 4 of the Uniform Collegiate Chapter By-Laws.

Sec. 5. No additions to By-Law VI, Sec 5 of the Uniform Collegiate Chapter By-Laws.

Sec. 6. No additions to By-Law VI, Sec 6 of the Uniform Collegiate Chapter By-Laws.

Sec. 7. No additions to By-Law VI, Sec 7 of the Uniform Collegiate Chapter By-Laws.

Sec. 8. No additions to By-Law VI, Sec 8 of the Uniform Collegiate Chapter By-Laws.

Sec. 9. No additions to By-Law VI, Sec. 9 of the Uniform Collegiate Chapter By-Laws.

Sec. 10. No additions to By-Law VI, Sec 10 of the Uniform Collegiate Chapter By-Laws.

Sec. 11. No additions to By-Law VI, Sec 11 of the Uniform Collegiate Chapter By-Laws.

Sec. 12. No additions to By-Law VI, Sec 12 of the Uniform Collegiate Chapter By-Laws.

Sec. 13. No additions to By-Law VI, Sec 13 of the Uniform Collegiate Chapter By-Laws.

Sec. 14. The Pledgemaster shall be responsible for developing and executing an education curriculum for pledges during the pledging process. The Pledgemaster shall serve as the chair of the Chapter's Education Committee.

ORDINANCE 7 COMMITTEES AND THEIR DUTIES

Sec. 1. The Chapter shall have the following standing committees; Executive, Judiciary/Legislative, Scholarship and Awards, Graduate Relations, Social and Communication, and Risk Management.

Sec. 2. The Chapter shall also have the following standing Committees: Philanthropy and Education.

Sec. 3. No additions to By-Law VII, Sec 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. No additions to By-Law VII, Sec 4 of the Uniform Collegiate Chapter By-Laws.

Sec. 5. No additions to By-Law VII, Sec 5 of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. A. No additions to By-Law VII, Sec 5, Sub-Sec A, of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. B. No additions to By-Law VII, Sec 5, Sub-Sec B, of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. C. The Legislative Committee shall be combined with the Judiciary Committee.

| *Sub-Sec. D.* Choose an item. The Committee shall also be responsible for being aware of and nominating brothers, Committees or the entire Chapter for various awards that are available within the Chapter, School, Province and Nationally.

Sub-Sec. E. No additions to By-Law VII, Sec 5, Sub-Sec E, of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. F. The Social and Communications Committee shall develop a balanced program of activities for the Chapter. The Committee shall plan, promote and supervise *the Apothecary Ball*. The Committee shall also be responsible for working with the Historian to maintain and update all forms of chapter social media. The chair must be willing to attend all Kappa Psi social & philanthropic events.

Sub-Sec. G. No additions to By-Law VII, Sec 5, Sub-Sec G, of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. H. The Finance Committee shall *work with the Treasurer to* develop a financial budget for the Chapter, and from time to time, a suitable investment program for Chapter funds. The Committee shall monitor the fiscal operations of the Chapter *and Chapter related travel arrangements* and may at its discretion, require reports of the Treasurer regarding income and expenditures.

Sub-Sec. I. No additions to By-Law VII, Sec 5, Sub-Sec I, of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. J. No additions to By-Law VII, Sec 5, Sub-Sec J, of the Uniform Collegiate Chapter By-Laws.

Sub-Sec. K. The Interfraternity Committee shall , by designation of the Office of Student Affairs, be comprised of the Regent and Vice Regent.

Sub-Sec. L. No additions to By-Law VII, Sec 5, Sub-Sec. L.

Sub-Sec. M. The Athletic committee will be responsible for planning the Apothecary Dash each spring; oversee all intramural events for the Chapter; and oversee any sporting events the chapter is involved in including, but not limited to, philanthropic events.

Sub-Sec N. The Philanthropy Committee shall be responsible for working with the VR of Philanthropy to plan at least 3 philanthropy events for each semester, totaling 6 philanthropy events per academic year and will be responsible for all of the organizing and planning that goes behind each event.

Sub-Sec O. The Education Committee shall be responsible for educating pledges throughout the pledge process. The Committee shall organize at least 1 continuing education event for initiated Brothers at least 1 time each academic year. The Pledge Master shall be a member of this committee

Sec. 6. Brothers shall apply for the position of Committee Chairman via application. Applications shall be reviewed by the newly elected Executive Committee. The Executive

Committee shall select a Chairman for each Committee before the final day of class of the Spring Semester. In the event that there is not an application for a Chairman position the Executive Committee shall appoint a Chairman.

Sec. 7. No additions to By-Law VII, Sec 7 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 8 RECORDS

Sec. 1. No additions to By-Law VIII, Sec 1 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 9 UNETHICAL CONDUCT

Sec. 1. No additions to By-Law IX, Sec 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. No additions to By-Law IX, Sec 2 of the Uniform Collegiate Chapter By-Laws.

Sec. 3. No additions to By-Law IX, Sec 3 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 10 MEETINGS

Sec. 1. The regular meetings of the Chapter will be held no less than one time per full calendar month during the academic year. The Regent, Vice-Regent or Secretary (or Corresponding Secretary) shall notify the Members of any change in the regular meeting at least forty-eight (48) hours prior to the change.

Sec. 2. No additions to By-Law X, Sec 2 of the Uniform Collegiate Chapter By-Laws.

Sec. 3. Special meetings may be called at any time by the Regent or by the Regent upon the written demand of ten (10) Members of the Chapter.

ORDINANCE 11 DUES

Sec. 1. No additions to By-Law XI, Sec 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. Each Member shall pay to the Treasurer such dues as determined each academic year by the Executive Committee and approved by the Chapter.

Sec. 3. No additions to By-Law XI, Sec 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. No additions to By-Law XI, Sec 4 of the Uniform Collegiate Chapter By-Laws.

Sec. 5. No additions to By-Law XI, Sec 5 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 12
SECRECY

Sec. 1. No additions to By-Law XII, Sec 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. No additions to By-Law XII, Sec 2 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 13
RITUAL OF INITIATION

Sec. 1. No additions to By-Law XIII, Sec 1 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 14
QUORUM

Sec. 1. Students on APPEs shall be allowed to vote as part of any required quorum, but their absence shall not count against quorum.

ORDINANCE 15
PARLIAMENTARY PROCEDURE

Sec. 1. No additions to By-Law XV, Sec 1 of the Uniform Collegiate Chapter By-Laws.

ORDINANCE 16
AMENDMENTS (LOCAL CHAPTER ORDINANCES)

Sec. 1. No additions to By-Law XVI, Sec 1 of the Uniform Collegiate Chapter By-Laws.

Sec. 2. No additions to By-Law XVI, Sec 2 of the Uniform Collegiate Chapter By-Laws.

Sec. 3. No additions to By-Law XVI, Sec 3 of the Uniform Collegiate Chapter By-Laws.

Sec. 4. No additions to By-Law XVI, Sec 4 of the Uniform Collegiate Chapter By-Laws.

Reviewed and Approved by the Chapter on: March, 17, 2014.

Reviewed and Approved by the Legislative Committee on: June 2nd, 2014.